

**GCVCA** Board of Directors Officers President Sandy Dresser

Vice President **Bob Williamson** 

Secretary/Treasurer Stephanie Cavanaugh

Directors

Rob Aaron

Scott Bornman

Joe Durishin

Gary Villhauer

#### **Committee Chairpersons**

Architecture Sandy Dresser

**Capital Improvements** Bob Williamson Scott Bornman

> Communication Sandy Dresser

Drainage Bob Williamson Gary Villhauer

Landscape & Trees Patty Williamson

> Playgrounds Rob Aaron Joe Durishin

#### **Financial Management** Disclosure Packets

Karen Seymour 703-255-2461 fourflyin@aol.com

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## **Next Board Meeting**

Dec. 10, 2013, 7:30 pm at 2080



Golf Course View Cluster Association

November 2013

# Proposed Cluster Budget for 2014

Budget ItemProposed 2014Difference from 2013Annual Assessment1\$1,020-\$100Estimated Income Assessments\$107,100-\$10,50010% discounts29,078-\$890Late Fees\$400\$00Interest on Checking Account Estimated Total\$10\$0Budgeted Expenses\$1,000\$0Administration3\$1,000\$0Audit\$750\$00Drainage\$0-\$5,000Grounds Maintenance\$25,000\$0Landscape/Trees\$18,500\$2,500Snow Removal\$4,000\$0Financial Management\$6,000\$00Insurance\$1,200\$0Legal Services\$5500\$0Street Lights\$2,482\$222Trash Collection\$18,799\$0Playground Maintenance\$1,000\$1000Curb Painting\$1,000\$1000Subtotal Operating Expenses\$19,000-\$1,478Contribution to Reserves\$19,000-\$4,008Repayment to Reserves\$98,231-\$9,476Contingency Operating Reserves\$201\$111	•		<b>J</b>
Estimated Income Assessments\$107,100-\$10,50010% discounts²-9,078-\$890Late Fees\$400\$0Interest on Checking Account\$10\$0Estimated Total\$98,432-\$9,610Budgeted Expenses\$1,000\$0Administration³\$1,000\$0Audit\$750\$0Drainage\$0-\$5,000Grounds Maintenance\$25,000\$0Landscape/Trees\$18,500\$2,500Snow Removal\$4,000\$0Insurance\$1,200\$0Legal Services\$500\$0Street Lights\$2,482\$22Trash Collection\$18,799\$0Playground Maintenance\$1,000\$1 000Curb Painting\$0\$0Subtotal Operating Expenses\$19,000-\$1,478Contribution to Reserves\$19,000-\$4,008Repayment to Reserves\$98,231-\$4,008	Budget Item		
Assessments\$107,100-\$10,50010% discounts2-9,078-\$890Late Fees\$400\$0Interest on Checking Account\$10\$0Estimated Total\$98,432-\$9,610Budgeted Expenses\$1,000\$0Administration3\$1,000\$0Audit\$750\$0Drainage\$0-\$5,000Grounds Maintenance\$25,000\$0Landscape/Trees\$18,500\$2,500Snow Removal\$4,000\$0Financial Management\$6,000\$0Insurance\$12,2482\$22Trash Collection\$18,799\$0Playground Maintenance\$1,000\$1000Curb Painting\$0\$1000Subtotal Operating Expenses\$19,000-\$4,000Repayment to Reserves\$19,000-\$4,008Total Estimated Expenses\$98,231-\$9,476	Annual Assessment <sup>1</sup>	\$1,020	-\$100
10% discounts2-9,078-\$890Late Fees\$400\$0Interest on Checking Account\$10\$0Estimated Total\$98,432-\$9,610Budgeted Expenses\$1,000\$0Administration3\$1,000\$0Audit\$750\$0Drainage\$0-\$5,000Grounds Maintenance\$25,000\$0Landscape/Trees\$18,500\$2,500Snow Removal\$4,000\$0Financial Management\$6,000\$0Insurance\$1,200\$0Legal Services\$500\$0Street Lights\$2,482\$22Trash Collection\$118,799\$0Playground Maintenance\$1,000\$1000Curb Painting\$0\$1000Subtotal Operating Expenses\$19,000-\$4,000Repayment to Reserves\$19,000-\$4,008Total Estimated Expenses\$98,231-\$9,476	Estimated Income		
Late Fees\$400\$0Interest on Checking Account\$10\$0Estimated Total\$98,432-\$9,610Budgeted Expenses\$1,000\$0Administration <sup>3</sup> \$1,000\$0Audit\$750\$0Drainage\$0-\$5,000Grounds Maintenance\$25,000\$0Landscape/Trees\$18,500\$2,500Snow Removal\$4,000\$0Financial Management\$6,000\$0Insurance\$1,200\$0Legal Services\$500\$0Street Lights\$2,482\$22Trash Collection\$11,000\$11,000Curb Painting\$0\$0Subtotal Operating Expenses\$19,000-\$4,000Repayment to Reserves\$19,000-\$4,008Total Estimated Expenses\$98,231-\$9,476	Assessments	\$107,100	-\$10,500
Late Fees\$400\$0Interest on Checking Account\$10\$0Estimated Total\$98,432-\$9,610Budgeted Expenses\$1,000\$0Administration <sup>3</sup> \$1,000\$0Audit\$750\$0Drainage\$0-\$5,000Grounds Maintenance\$25,000\$0Landscape/Trees\$18,500\$2,500Snow Removal\$4,000\$0Financial Management\$6,000\$0Insurance\$1,200\$0Legal Services\$500\$0Street Lights\$2,482\$22Trash Collection\$11,000\$11,000Curb Painting\$0\$1000Subtotal Operating Expenses\$19,000-\$4,000Repayment to Reserves\$19,000-\$4,000Repayment to Reserves\$98,231-\$9,476	10% discounts <sup>2</sup>	-9.078	-\$890
Estimated Total\$98,432-\$9,610Budgeted ExpensesAdministration3\$1,000\$0Audit\$750\$0Drainage\$0-\$5,000Grounds Maintenance\$25,000\$0Landscape/Trees\$18,500\$2,500Snow Removal\$4,000\$0Financial Management\$6,000\$0Insurance\$1,200\$0Legal Services\$500\$0Street Lights\$2,482\$22Trash Collection\$118,799\$0Playground Maintenance\$1,000\$1000Curb Painting\$0\$1000Subtotal Operating Expenses\$19,000-\$4,000Repayment to Reserves\$19,000-\$4,008Total Estimated Expenses\$98,231-\$9,476	Late Fees	· · ·	
Estimated Total\$98,432-\$9,610Budgeted ExpensesAdministration3\$1,000\$0Audit\$750\$0Drainage\$0-\$5,000Grounds Maintenance\$25,000\$0Landscape/Trees\$18,500\$2,500Snow Removal\$4,000\$0Financial Management\$6,000\$0Insurance\$1,200\$0Legal Services\$500\$0Street Lights\$2,482\$22Trash Collection\$11,000\$1000Curb Painting\$0\$0Subtotal Operating Expenses\$19,000-\$4,000Repayment to Reserves\$19,000-\$4,008Total Estimated Expenses\$98,231-\$9,476	Interest on Checking Account	\$10	
Administration <sup>3</sup> \$1,000 \$0   Audit \$750 \$0   Drainage \$0 -\$5,000   Grounds Maintenance \$25,000 \$0   Landscape/Trees \$18,500 \$2,500   Snow Removal \$4,000 \$0   Financial Management \$6,000 \$0   Insurance \$1,200 \$0   Legal Services \$500 \$0   Street Lights \$2,482 \$22   Trash Collection \$118,799 \$0   Playground Maintenance \$1,000 \$1000   Curb Painting \$0 \$0   Subtotal Operating Expenses \$79,231 -\$1,478   Contribution to Reserves \$19,000 -\$4,008   Repayment to Reserves \$98,231 -\$9,476	0	\$98,432	-\$9,610
Administration <sup>3</sup> \$1,000 \$0   Audit \$750 \$0   Drainage \$0 -\$5,000   Grounds Maintenance \$25,000 \$0   Landscape/Trees \$18,500 \$2,500   Snow Removal \$4,000 \$0   Financial Management \$6,000 \$0   Insurance \$1,200 \$0   Legal Services \$500 \$0   Street Lights \$2,482 \$22   Trash Collection \$118,799 \$0   Playground Maintenance \$1,000 \$1000   Curb Painting \$0 \$0   Subtotal Operating Expenses \$79,231 -\$1,478   Contribution to Reserves \$19,000 -\$4,008   Repayment to Reserves \$98,231 -\$9,476	Budgeted Expenses		
Audit \$ 750 \$0   Drainage \$0 -\$5,000   Grounds Maintenance \$25,000 \$0   Landscape/Trees \$18,500 \$2,500   Snow Removal \$4,000 \$0   Financial Management \$6,000 \$0   Insurance \$1,200 \$0   Legal Services \$500 \$0   Street Lights \$2,482 \$222   Trash Collection \$118,799 \$0   Playground Maintenance \$11,000 \$1000   Curb Painting \$0 \$0   Subtotal Operating Expenses \$79,231 -\$1,478   Contribution to Reserves \$19,000 -\$4,008   Repayment to Reserves \$98,231 -\$9,476		\$1,000	\$0
Drainage   \$0   -\$5,000     Grounds Maintenance   \$25,000   \$0     Landscape/Trees   \$18,500   \$2,500     Snow Removal   \$4,000   \$0     Financial Management   \$6,000   \$0     Insurance   \$1,200   \$0     Legal Services   \$500   \$0     Street Lights   \$2,482   \$222     Trash Collection   \$118,799   \$0     Playground Maintenance   \$1,000   \$1000     Curb Painting   \$0   \$0     Subtotal Operating Expenses   \$19,000   -\$1,478     Contribution to Reserves   \$19,000   -\$4,008     Repayment to Reserves   \$98,231   -\$9,476			* -
Grounds Maintenance   \$25,000   \$0     Landscape/Trees   \$18,500   \$2,500     Snow Removal   \$4,000   \$0     Financial Management   \$6,000   \$0     Insurance   \$1,200   \$0     Legal Services   \$500   \$0     Street Lights   \$2,482   \$22     Trash Collection   \$18,799   \$0     Playground Maintenance   \$1,000   \$1000     Curb Painting   \$0   \$0     Subtotal Operating Expenses   \$79,231   -\$1,478     Contribution to Reserves   \$19,000   -\$4,008     Repayment to Reserves   \$98,231   -\$9,476		+	
Landscape/Trees   \$18,500   \$2,500     Snow Removal   \$4,000   \$0     Financial Management   \$6,000   \$0     Insurance   \$1,200   \$0     Legal Services   \$500   \$0     Street Lights   \$2,482   \$22     Trash Collection   \$18,799   \$0     Playground Maintenance   \$1,000   \$1000     Curb Painting   \$0   \$0     Subtotal Operating Expenses   \$79,231   -\$1,478     Contribution to Reserves   \$19,000   -\$4,000     Repayment to Reserves   \$98,231   -\$9,476		+ -	
Snow Removal   \$4,000   \$0     Financial Management   \$6,000   \$0     Insurance   \$1,200   \$0     Legal Services   \$500   \$0     Street Lights   \$2,482   \$22     Trash Collection   \$18,799   \$0     Playground Maintenance   \$1,000   \$1000     Curb Painting   \$0   \$0     Subtotal Operating Expenses   \$79,231   -\$1,478     Contribution to Reserves   \$19,000   -\$4,000     Repayment to Reserves   \$98,231   -\$9,476			
Insurance   \$1,200   \$0     Legal Services   \$500   \$0     Street Lights   \$2,482   \$22     Trash Collection   \$18,799   \$0     Playground Maintenance   \$1,000   \$1 000     Curb Painting   \$0   \$0     Subtotal Operating Expenses   \$79,231   -\$1,478     Contribution to Reserves   \$19,000   -\$4,000     Repayment to Reserves   \$0   -\$4,008     Total Estimated Expenses   \$98,231   -\$9,476	•	\$4,000	
Legal Services\$500\$0Street Lights\$2,482\$22Trash Collection\$18,799\$0Playground Maintenance\$1,000\$1 000Curb Painting\$0\$0Subtotal Operating Expenses\$79,231-\$1,478Contribution to Reserves\$19,000-\$4,000Repayment to Reserves\$0\$0Total Estimated Expenses\$98,231-\$9,476	Financial Management	\$6,000	\$0
Street Lights\$2,482\$22Trash Collection\$18,799\$0Playground Maintenance\$1,000\$1 000Curb Painting\$0\$0Subtotal Operating Expenses\$79,231-\$1,478Contribution to Reserves\$19,000-\$4,000Repayment to Reserves\$0\$0Total Estimated Expenses\$98,231-\$9,476	Insurance	\$1,200	\$0
Trash Collection\$18,799\$0Playground Maintenance\$1,000\$1 000Curb Painting\$0\$0Subtotal Operating Expenses\$79,231-\$1,478Contribution to Reserves\$19,000-\$4,000Repayment to Reserves\$0\$0Total Estimated Expenses\$98,231-\$9,476	Legal Services	\$500	\$0
Playground Maintenance Curb Painting\$1,000 \$0\$1 000 \$0Subtotal Operating Expenses\$79,231-\$1,478Contribution to Reserves Repayment to Reserves\$19,000 \$0-\$4,000 -\$4,008Total Estimated Expenses\$98,231-\$9,476		\$2,482	\$22
Curb Painting\$0\$0Subtotal Operating Expenses\$79,231-\$1,478Contribution to Reserves\$19,000-\$4,000Repayment to Reserves\$0\$0Total Estimated Expenses\$98,231-\$9,476	Trash Collection		
Subtotal Operating Expenses\$79,231-\$1,478Contribution to Reserves\$19,000-\$4,000Repayment to Reserves\$0-\$4,008Total Estimated Expenses\$98,231-\$9,476			
Contribution to Reserves Repayment to Reserves\$19,000 \$0-\$4,000 -\$4,008Total Estimated Expenses\$98,231-\$9,476	Curb Painting	\$0	\$0
Repayment to Reserves\$0-\$4,008Total Estimated Expenses\$98,231-\$9,476	Subtotal Operating Expenses	\$79,231	-\$1,478
Total Estimated Expenses \$98,231 -\$9,476	Contribution to Reserves	\$19,000	-\$4,000
	Repayment to Reserves	\$0	-\$4,008
Contingency Operating Reserves \$201 \$111	Total Estimated Expenses	\$98,231	-\$9,476
	Contingency Operating Reserves	\$201	\$111

### Notes:

<sup>1</sup> Total assessment if paid in quarterly installments. A 10% discount applies if paid in full by February 1, 2014.

<sup>2</sup> Based on the assumption that 85% of homeowners will pay the full amount up front and enjoy the 10% discount, while 15% will choose to pay in installments.

<sup>3</sup> Includes expenses for postage, PO Box rental, state registration fees, supplies, costs of web hosting, etc.

# \$100 Reduction In Assessment Proposed for 2014

The 2014 budget proposed by the GCVCA board will require homeowners to pay \$100 less next year. If you choose to pay your 2014 assessment on a quarterly basis, you will pay \$255 per quarter. If you take advantage of the 10% discount available when you pay in full by February 1, your assessment will be \$918 next year.

We established the reserves fund in 2000 to ensure that we have enough money on hand to pay for necessary maintenance of our cluster's road, parking lots, sidewalks and playgrounds without having to resort to special assessments. As of October 31, 2013 we had \$155,948 in reserves. A comprehensive review of our Reserves Plan this past summer revealed that current professional standards and practices with regard to asphalt maintenance and replacement suggest that the estimated future cost of street and parking lot repaving, currently planned for 2020, will be considerably less than the earlier estimates upon which our Reserves Plan was based. In addition, we have fully repaid the money borrowed from the Reserves Fund for snow services and playground equipment several years ago. Because we no longer need to put as much money into reserves and see no increase in our regular operating costs, we can responsibly reduce the amount required from assessment income.

The board will approve the 2014 budget at its December meeting. If you have questions or concerns about the proposed budget, contact any board member or send us an email at gcvca@golfcourseview.org.